

Veazie Town Council

Regular Meeting

April 23th, 2018 at 5:00 PM

AGENDA

ITEM 1:

Call to Order

ITEM 2:

Secretary to do the Roll Call

ITEM 3:

Pledge of Allegiance

ITEM 4:

Consideration of the Agenda

ITEM 5:

Approval of the April 9th, 2018 Regular Council Meeting minutes

ITEM 6:

Comments from the Public

New Business:

ITEM 7:

Executive Session per 1 M.R.S.A section 405 (6) (A) to discuss a personnel matter

ITEM 8:

FY 2018/2019 Budget Review

ITEM 9:

Quitclaim Deed

ITEM 10:

Discussion with Stillwater Environmental Engineering (SEE)

Old Business:

ITEM 11:

Marijuana Moratorium

ITEM 12:

Manager's Report

ITEM 13:

Comments from the Public

ITEM 14:

Requests for information and Town Council Comments

ITEM 15:

Review & Sign of AP Town Warrant #19 and #20. Town Payroll #21. School Payroll

Warrant #21 and AP School Warrant #21.

ITEM 16:

Adjournment

Chris Bagley 16 Silver Ridge

Paul Messer 1010 School St.

Michael Reid 14 Prouty Dr.

Jeff Manter 3 Prouty Dr.

cbagley@veazie.net

249-1361

573-1300

991-7612



Agenda Items For April 23, 2018 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 5: Minutes from the previous meeting will be reviewed.

Suggested Motion-I motion we approve the minutes as presented.

ITEM 7: Council will go into executive session to discuss a personnel matter

(IN) Suggested Motion: I motion we go into executive session per 1 M.R.S.A section 405 (6) (A) to discuss a personnel matter

(OUT) Suggested Motion: I motion we move out of executive session and return to regular session

ITEM 8: Council will review the FY 2018/2019 Budget with the Budget Committee

Suggested Motion: I motion we approve the FY 2018/2019 budget as presented and prepare it for the public hearing which is scheduled for May 7, 2018

ITEM 9: Council will review a quitclaim deed for property located at 1016 Olive Street. The quitclaim deed was prepared by legal staff and is enclosed for review. It should be noted, Section 00.02.09 of the Veazie Charter requires that any conveyance of land owned by the Town be by ordinance. Here, the Town does not own the land because while the period of redemption expired as against Derek Sinclair, it did not expire against the mortgagee, Bangor Federal Credit Union. Consequently, the Town never acquired title to the property. The deed simply releases to Mr. Sinclair any interest the Town acquired by virtue of *his* failure to timely redeem the property. For that reason, it is my opinion that this matter can be handled by motion, as opposed to ordinance.

Suggested Motion: I move that we execute a Municipal Quitclaim Deed conveying any interest the Town has in and to the property located at 1016 Olive Street, Veazie, Maine to Derek Sinclair.

ITEM 10: Phil Ruck from Stillwater Environmental Engineering will be present to discuss his memo in reference to Ballymote Crossing Cluster Subdivision.

ITEM 11: Council will review an Ordinance to further extend the moratorium on retail marijuana establishments and retail marijuana social clubs. The Ordinance has been prepared by legal staff.

Suggested Motion: I motion we approve the moratorium ordinance as presented.

Veazie Town Council Meeting April 9th, 2018

Members Present: Chairman Chris Bagley, Councilor Paul Messer, Councilor Michael Reid, Councilor Jeff Manter, Town Manager Mark Leonard, Council Secretary Julie Strout, and various members of the public.

ITEM 1: Call to order

Chairman Bagley called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

All present

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

Chairman Bagley wanted to add 11A Purchase of Police Cruiser, 11B Public Safety Capital Transfer and make 11C Transfer of Funds.

ITEM 5: Approval of the March 19th, 2018 Regular Council Meeting Minutes.

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to approve the February 26th, 2018 Regular Council Meeting Minutes as amended. Voted 4-0-0. Motion carried.

ITEM 6: Comments from the Public

Kevin Tilton had questions reference the Town's stance on the roads proposed in the Davis Acres Ballymote Crossing Subdivision, ultimately it was determined it would be discussed at the next Council Meeting.

New Business:

ITEM 7: Third Ouarter Financial Review

Manager Leonard reviewed the Third Quarter Financials with the Council.

ITEM 8: Ambulance Service Cost Review

A/C Metcalf reviewed his report with the Council on the projected ambulance cost for a new service.

ITEM 9: Municipal Withdrawal Agreement Approval

Councilor Paul Messer made a motion, seconded by Councilor Jeff Manter to authorize Manager Leonard to sign the municipal withdrawal agreement on behalf of the Council as presented. Voted 4-0-0. Motion carried.

ITEM 10: Council Meeting Date(s) Discussion

Councilor Paul Messer made a motion, seconded by Councilor Jeff Manter to move the April 23, 2018 Council meeting time to 5:00pm so citizens can attend both the Council meeting and Public Hearing on the proposed subdivision. Furthermore, he motioned they schedule May's Council meetings on May 7th and May 21st at 6:30pm. Voted 4-0-0. Motion carried.

ITEM 11A: Purchase of Police Cruiser

Councilor Jeff Manter made a motion, seconded by Paul Messer to authorize Manager Leonard to complete all necessary paperwork and purchase a 2017 Ford Explorer with the extended warranty from Darlings Ford for a price of \$33,139.00. Voted 4-0-0. Motion carried.

ITEM 11B: Public Safety Capital Transfer

Councilor Paul Messer made a motion, seconded by Councilor Jeff Manter to move \$10,000.00 from account 30-3075-00 (public safety) to account 30-3064-01 (police cruiser). Voted 4-0-0. Motion carried.

ITEM 11C: Transfer of Funds

Councilor Jeff Manter made a motion, seconded by Paul Messer to move \$100,000.00 from account 10-3100-00 (Undesignated Fund Balance) to account 30-3073-00 (Capital Highway Projects). Voted 4-0-0. Motion carried.

ITEM 12: Manager's Report

Manager Leonard reviewed his report with the Councilor's. Additionally he let the Council know that the Town's Comprehensive Plan was approved by the state and we should now prepare it for public hearing and shared the Certificate for Dorothy Treworgy that will be presented on April 15th for her 100th Birthday at the Veazie Congregational Church at 12:30pm.

ITEM 13: Comments from the Public.

Citizen Linda Swackhamer had a question about the Davis Dr. resurfacing project and what the plans were for the Salmon Club.

ITEM 14: Requests for information and Town Council Comments

Councilor Reid asked some more questions on the Salmon Club.

ITEM 15: Executive Session per 1 M.R.S.A section 405 (6) (A) to discuss a Personnel Matter

Councilor Paul Messer made a motion, seconded by Councilor Jeff Manter to enter into Executive Session per 1 M.R.S.A 405(6) (A) to discuss a personnel matter at 7:20pm. Voted 4-0-0. Motion carried.

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to exit the Executive Session at 7:43pm. Voted 4-0-0. Motion carried.

ITEM 16: Review & sign of AP Town Warrant #18, Town Payroll #20, School Payroll Warrant #20 and AP School Warrant #20.

The warrants were circulated and signed.

ITEM 17: Adjournment

Councilor Jeff Manter motioned to adjourn. Councilor Paul Messer seconded. No discussion. Voted 4-0-0. Motion carried. Adjourned at 7:45pm

True Copy Attest

Julie Strout, Deputy Clerk

Veazie Town Council 1084 Main Street Veazie, ME 04401



April 19, 2018

Dear Council Members,

On February 12, 2018, the Veazie Town Council indicated to the Budget Committee that an increase in the mil rate was probable because of reduced revenue sharing from State Government sources and changes in the Veazie Community School student population. The Council's goal is to minimalize any property tax rate increase while still maintaining the integrity of Town government, the Veazie Community School and services to the citizens of Veazie.

The Budget Committee is pleased to recommend both the Municipal and the School Department budgets for FY 2018-2019 as presented. After careful examination and consideration of budget requests and revenues presented by Manager Leonard, Superintendent Cyr and Tax Assessor Birch, it is estimated that property taxes will only increase from \$18.15 to \$18.30 per \$1,000.00 of property evaluation or by 0.08% from the previous year.

The Council, School Committee and Town Administrators are sensitive to the negative impacts the Town of Veazie has suffered from several years of constrained budgets while trying to maintain the Police and Fire Departments, the retention of valued municipal and school personnel, maintain our town and school infrastructure while maintaining capital funds for the Town's future. Town and School Administrators have shown remarkable resourcefulness as they have balanced infrastructure repair, town services and educational costs.

The Budget Committee continues to be impressed with the team that Manager Leonard and Superintendent Cyr have forged. This is very evident in the grant writing that each does for the Community's greater good and not just each working separately in their specific area of the budget. The Town of Veazie is fortunate to have these two administrators and bodes well for our Town's future.

In the interest of taxpayer fairness, the Budget Committee feels it would be prudent to examine under School Budget Expenditures, line item Article I, Regular Instruction. Specifically, in regards to the tuition rates paid to high schools Veazie students attend; How do these per pupil costs relate to the average State-Determined Per Student Costs? Are there opportunities to reduce/control these costs in future budgets? The Committee feels this could be an area of future cost savings.

The Town of Veazie finds itself on the cusp of Property and Economic Development. There is a bright future on the horizon for our small but vibrant community.

Respectfully,

Judy Horten, Chair, Town of Veazie Budget Committee



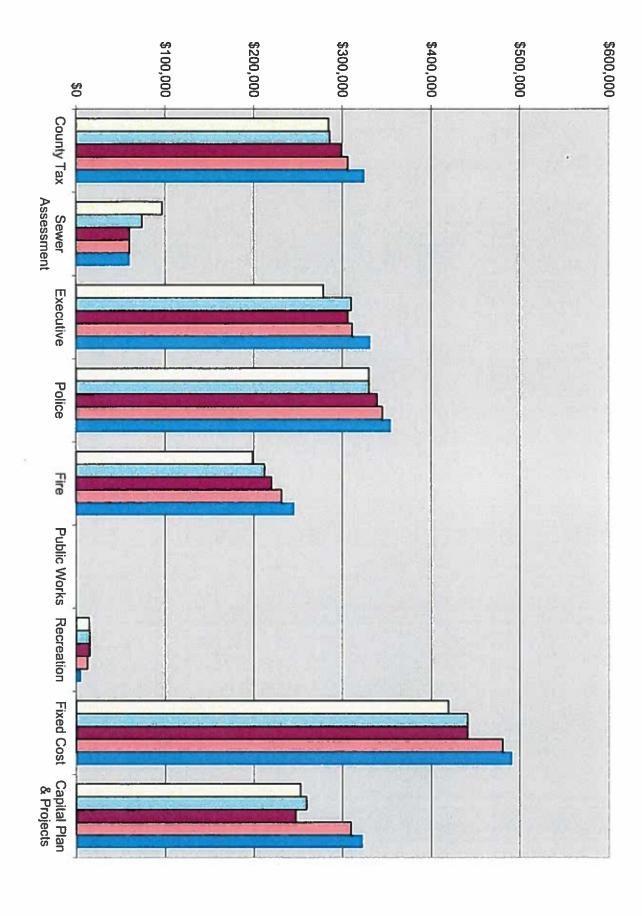


BUDGET FOR FISCAL YEAR 2018-2019

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FY 2018/2019 Budget Proposal Worksheet Veazie Municipal Department

FY 17/ 18	FY 18/19	\$ change
\$311,050.00	\$331,340.00	\$20,290.00
		\$9,400.00
\$231,300.00		\$14,350.00
\$12,500.00		-\$7,500.00
\$30,000.00	\$33,700.00	\$3,700.00
\$215,000.00	\$219,000.00	\$4,000.00
\$64,500.00	\$69,500.00	\$5,000.00
\$480,480.00	\$491,080.00	\$10,600.00
\$1,369,823.15	\$1,405,531.00	\$35,707.85
\$2,766,047.00	\$2,974,341.00	\$208,294.00
\$5,825,600.15	\$6,129,442.00	\$303,841.85
		\$0.00
		\$70,870.00
		\$122,262.56
\$2,631,280.02	\$2,741,232.00	\$109,951.98
CO4 220 CO	\$84,935.00	\$696.31
\$84,238.69	\$64,555.00	T
\$8,634.00	\$8,695.00	\$61.00
	\$344,900.00 \$231,300.00 \$12,500.00 \$30,000.00 \$215,000.00 \$64,500.00 \$480,480.00 \$1,369,823.15 \$2,766,047.00 \$5,825,600.15 \$111,267.00 \$474,210.00 \$2,515,970.44	\$344,900.00 \$354,300.00 \$231,300.00 \$245,650.00 \$12,500.00 \$5,000.00 \$33,700.00 \$33,700.00 \$215,000.00 \$219,000.00 \$64,500.00 \$69,500.00 \$480,480.00 \$491,080.00 \$1,369,823.15 \$1,405,531.00 \$2,766,047.00 \$2,974,341.00 \$5,825,600.15 \$6,129,442.00 \$111,267.00 \$111,267.00 \$474,210.00 \$545,080.00 \$2,515,970.44 \$2,638,233.00



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Budget Request FY 2018 - 2019

Account 100 Executive Department Summary

04-12-2018 Date

	\$311,050.00	\$331,340.00
Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated

Proposed Budget	Manager's	Budget Comm.	Council	Increase
	Request	Approved	Approved	(Decrease)
	\$331,340.00			\$20,290.00

The Executive Department is requesting \$20,290.00 more than the requested funds last year. Below is a breakdown of the increases and decreases for this account. They are as follows:

Decreases:

Workers Comp: \$100.00

Maine State Retirement: \$1,800.00

Total: \$1,900.00

Increases:

Town Manager: \$1,000.00 Deputy Clerk: \$900.00 Asst. Clerk: \$11,900.00 Assessor: \$500.00

Code Enforcement: \$500.00 TRIO License: \$1,440.00

Registration Expense: \$250.00

Health Insurance: \$2,000.00 Retirement: \$1,000.00 Communications\$1,000.00 FICA/MED: \$1,250.00 Election Workers: \$200.00 Annual Report: \$50.00 Legal Fees: \$200.00

Total: \$22,190.00

Overall Difference= \$20,290.00

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Committee Request Worksheet Expense

04/16/2018 Page 1

0	Account	2018 Budget	2019 Initial	2019 Manager	2019 Committee
Dent: 100	GENERAL GOVE				
PAYROLL	CENTER IE COVE				
	OWN MANAGER	42,500.00	43,500.00	43,500.00	43,500.00
	DEPUTY TREAS	45,900.00	45,900.00	45,900.00	45,900.00
	DEPUTY CLERK	35,700.00	36,600.00	36,600.00	36,600.00
	ASST CLERK	14,100.00	26,000.00	26,000.00	26,000.00
	ASSESSOR	21,000.00	21,500.00	21,500.00	21,500.00
10-155 C		15,500.00	16,000.00	16,000.00	16,000.00
	TOWN COUNCIL	3,200.00	3,200.00	3,200.00	3,200.00
	ELECTION WOR	1,000.00	1,200.00	1,200.00	1,200.00
	T SALARIES	2,100.00	2,100.00	2,100.00	2,100.00
BENEFITS		-,		2,555.55	287000
	FICA/MED EXP	13,750.00	15,000.00	15,000.00	15,000.00
	WORKERS COMP	1,300.00	1,200.00	1,200.00	1,200.00
RETIRE/INS	5		· · · · · · · · · · · · · · · · · · ·	<u> </u>	•
•	HEALTH INSUR	34,000.00	36,000.00	36,000.00	36,000.00
30-020 F	RETIREMENT	6,500.00	7,500.00	7,500.00	7,500.00
-025 N	ME ST RETIRE	5,100.00	3,300.00	3,300.00	3,300.00
OR COS	STS	0 1			
40-020 N	MMA DUES	3,100.00	3,100.00	3,100.00	3,100.00
40-044 A	ANNUAL REPOR	1,450.00	1,500.00	1,500.00	1,500.00
40-050 F	REGISTRY EXP	750.00	1,000.00	1,000.00	1,000.00
40-060 E	ELECTIONS	1,000.00	1,000.00	1,000.00	1,000.00
40-070 A	ASSESSOR EXP	1,000.00	1,000.00	1,000.00	1,000.00
PROF FEES					
50-010 L	EGAL FEES	9,800.00	10,000.00	10,000.00	10,000.00
50-020 A	AUDIT FEES	6,500.00	6,500.00	6,500.00	6,500.00
50-030 N	MAINT AGREE	4,800.00	4,800.00	4,800.00	4,800.00
50-040 P	PROCESS FEES	3,000.00	3,000.00	3,000.00	3,000.00
50-050 7	TRIO LICENSE	8,000.00	9,440.00	9,440.00	9,440.00
REPAIRS					
60-010 (CUSTOD. SUPP	1,000.00	1,000.00	1,000.00	1,000.00
UTILITIES		-			
70-010 E	ELECTRICITY	10,000.00	10,000.00	10,000.00	10,000.00
70-030 C	COMMUNICATIO	3,000.00	4,000.00	4,000.00	4,000.00
70-040 V	NATER / SEWE	2,000.00	2,000.00	2,000.00	2,000.00
EQUIPMEN	Т	0.0000			
010 E	EQUIP PARTS	500.00	500.00	500.00	500.00
80-030 E	EQUIP RENTL	500.00	500.00	500.00	500.00
MISC					
95-010 7	FRAINING	500.00	500.00	500.00	500.00

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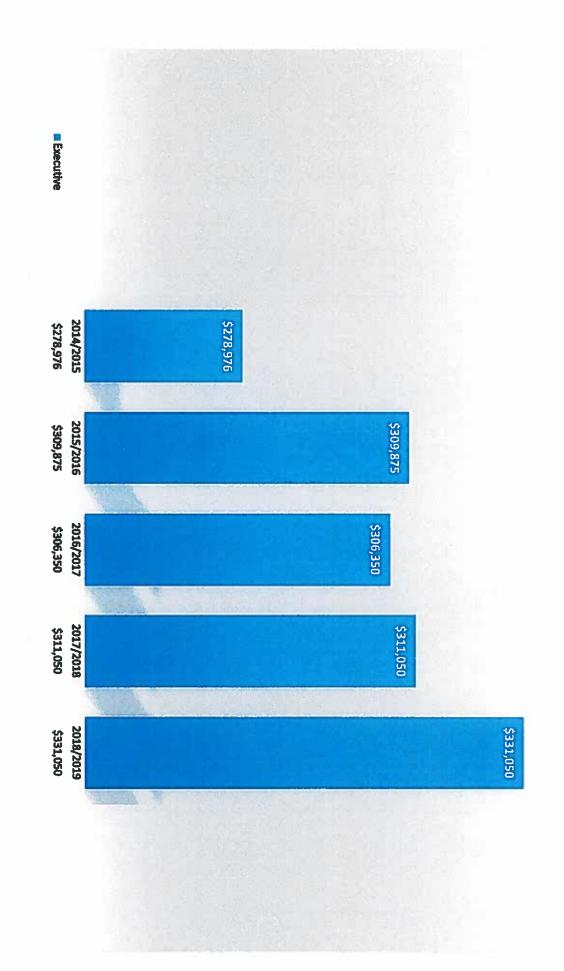
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Committee Request Worksheet Expense

04/16/2018 Page 2

	2018	2019	2019	2019
Account	Budget	Initial	Manager	Committee
Dept: 100 GENERAL GOVE CONT'D				
95-011 MILE/TRAVEL	500.00	500.00	500.00	500.00
95-020 DUES/SUBSCR	1,500.00	1,500.00	1,500.00	1,500.00
95-030 SUPPLIES	2,500.00	2,500.00	2,500.00	2,500.00
95-040 POSTAGE	4,500.00	4,500.00	4,500.00	4,500.00
95-041 PRINTING	1,500.00	1,500.00	1,500.00	1,500.00
95-070 BOOKS/FORMS	500.00	500.00	500.00	500.00
95-080 ADVERTISING	1,000.00	1,000.00	1,000.00	1,000.00
95-090 ALARM SYSTEM	500.00	500.00	500.00	500.00
GENERAL GOVE	311,050.00	331,340.00	331,340.00	331,340.00

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Budget Request FY 2018-2019

200 Accounts
Police Department Summary

04-12-2018 Date

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated
	\$344,900.00	\$354,300.00

Proposed Budget	Manager's	Budget Comm.	Council	Increase
	Requested	Approved	Approved	(Decrease)
	\$354,300.00	\$354,300.00		\$9,400.00

The Police Department is requesting a \$9,400.00 increase from the requested funds last year. Below is a breakdown of the increases and decreases for this account. They are as follows:

Decreases:

Health Insurance: \$2,000.00

Workers Comp: \$100.00

Total: \$2,100.00

Increases:

Police Chief: \$1,000.00

Patrol Salaries: \$5,000.00

FICA/ Med: \$2,500.00

Communications: \$500.00

Fuel: \$2,000.00

Animal Control: \$500.00

Total: \$11,500.00

Overall Difference= \$9,400.00 increase

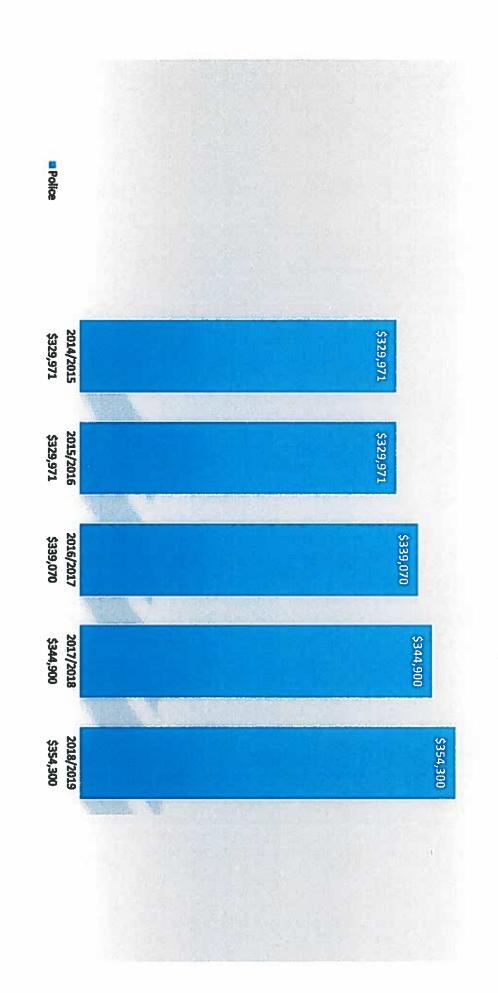
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Committee Request Worksheet Expense

04/16/2018 Page 3

Account	2018 Budget	2019 Initial	2019 Manager	2019 Committee
Dept: 200 POLICE				
PAYROLL				
10-200 POLICE CHIEF	36,500.00	37,500.00	37,500.00	37,500.00
10-210 PATROL SAL	185,000.00	190,000.00	190,000.00	190,000.00
BENEFITS				· · · · · · · · · · · · · · · · · · ·
20-010 FICA/MED EXP	15,000.00	17,500.00	17,500.00	17,500.00
20-030 WORKERS COMP	6,100.00	6,000.00	6,000.00	6,000.00
RETIRE/INS	· ·			
30-010 HEALTH INSUR	48,000.00	46,000.00	46,000.00	46,000.00
30-025 ME ST RETIRE	14,000.00	14,000.00	14,000.00	14,000.00
OTHER COSTS	\$ 			
40-011 FUEL	10,000.00	12,000.00	12,000.00	12,000.00
40-021 ANIMAL CTRL	4,000.00	4,500.00	4,500.00	4,500.00
40-025 DARE PROG	500.00	500.00	500.00	500.00
40-031 LAB FEES	400.00	400.00	400.00	400.00
40-041 COMMUNICATIO	3,500.00	4,000.00	4,000.00	4,000.00
40-051 AMMO - PD	1,500.00	1,500.00	1,500.00	1,500.00
40-061 UNIFORMS	3,000.00	3,000.00	3,000.00	3,000.00
-080 COMM POLICNG	500.00	500.00	500.00	500.00
40-091 PERS EVAL-PD	2,000.00	2,000.00	2,000.00	2,000.00
REPAIRS				
60-011 CRUISER REPR	5,500.00	5,500.00	5,500.00	5,500.00
60-040 ISSUED EQ-PD	1,200.00	1,200.00	1,200.00	1,200.00
60-050 EQUIPMENT RE	500.00	500.00	500.00	500.00
MISC	· ·			
95-010 TRAINING	4,000.00	4,000.00	4,000.00	4,000.00
95-020 DUES/SUBSCR	500.00	500.00	500.00	500.00
95-030 SUPPLIES	1,700.00	1,700.00	1,700.00	1,700.00
95-051 COMP/MAINT	1,500.00	1,500.00	1,500.00	1,500.00
POLIC	CE 344,900.00	354,300.00	354,300.00	354,300.00

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Budget Request FY 2018-2019

300 Accounts
Fire Department Summary

Date: 04-12-2018

Year	\$231,300.00	\$245,650.00	
And Anticipated Need For The Coming	Prior Year	Anticipated	

Proposed Budget	Manager's Requested Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$245,650.00	\$245,650.00		\$14,350.00

The Fire Department is requesting a \$14,350.00 increase from the requested funds last year. Below is a breakdown of the increases and decreases for this account. They are as follows:

Increases:

Day Coverage: \$3,850.00 Fuel: \$500.00

Call Firefighters: \$800.00 Communications: \$400.00 FICA/MEDI: \$300.00 Annual Physical: \$1,200.00 Workers Comp: \$1,200.00 Maint. Cont.: \$800.00

Health Insurance: \$1,500.00 Engine 192: \$200.00

ME State Retire: \$2,900.00 Dues and Subscriptions: \$100.00 Issued Equipment: \$500.00 Training Material: \$100.00

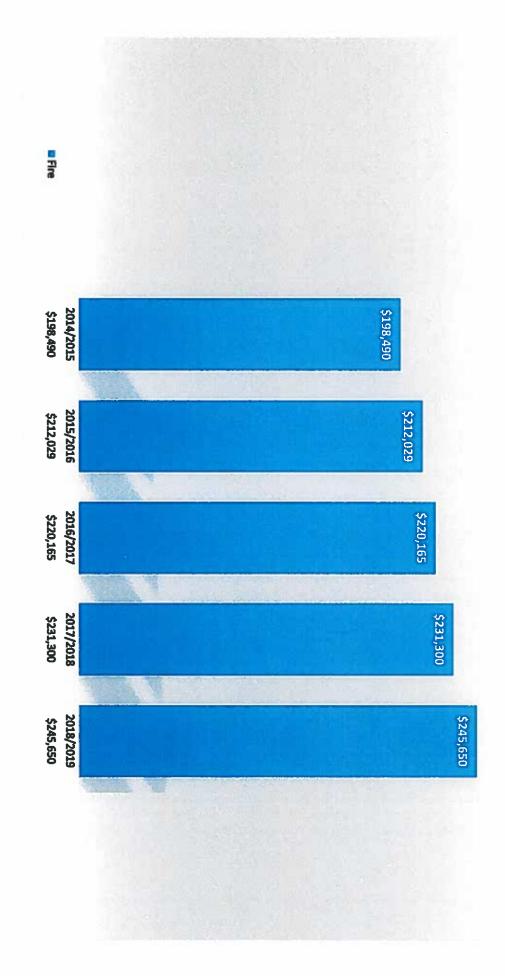
Total: \$14,350.00

Overall Difference= \$14,350.00 Increase

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Committee Request Worksheet Expense

Accoun	t	2018 Budget	2019 Initial	2019 Manager	2019 Committee
Dept: 300 FIRE					
PAYROLL					
10-320 FF DAY COVE	₹ .	100,800.00	104,650.00	104,650.00	104,650.00
10-330 CALL FIRE		29,200.00	30,000.00	30,000.00	30,000.00
BENEFITS		<u> </u>	•		
20-010 FICA/MED EX		10,000.00	10,300.00	10,300.00	10,300.00
20-030 WORKERS CO		8,300.00	9,500.00	9,500.00	9,500.00
RETIRE/INS		·			
30-010 HEALTH INSU	R	31,500.00	33,000.00	33,000.00	33,000.00
30-025 ME ST RETIRE		12,100.00	15,000.00	15,000.00	15,000.00
OTHER COSTS			, , , , , , , , , , , , , , , , , , , ,		
40-011 FUEL		2,000.00	2,500.00	2,500.00	2,500.00
40-041 COMMUNICAT	TO	1,500.00	1,900.00	1,900.00	1,900.00
40-061 UNIFORMS		2,900.00	2,900.00	2,900.00	2,900.00
40-092 EMS RECER FI	D	500.00	500.00	500.00	500.00
40-101 ANNUAL PHYS	5	1,300.00	2,500.00	2,500.00	2,500.00
40-111 FIRE PREVEN		800.00	800.00	800.00	800.00
PPOF FEES					
-011 MAINT CONT		7,000.00	7,800.00	7,800.00	7,800.00
REPAIRS			· ·	•	
60-060 RADIO REPAI	R	1,400.00	1,400.00	1,400.00	1,400.00
60-070 SCBA MAINTE	N	1,600.00	1,600.00	1,600.00	1,600.00
60-071 FIREFIGHT EC	2	1,500.00	1,500.00	1,500.00	1,500.00
60-072 ISSUED EQU		3,500.00	4,000.00	4,000.00	4,000.00
60-073 EMS EQUIP		1,200.00	1,200.00	1,200.00	1,200.00
60-074 SM MECH EQ		750.00	750.00	750.00	750.00
60-192 ENGINE 192		2,800.00	3,000.00	3,000.00	3,000.00
60-195 ENGINE 195		3,800.00	3,800.00	3,800.00	3,800.00
60-198 UNIT 198		1,000.00	1,000.00	1,000.00	1,000.00
MISC					
95-010 TRAINING		2,500.00	2,500.00	2,500.00	2,500.00
95-011 MILE/TRAVEL		300.00	300.00	300.00	300.00
95-015 TRNG INSTRO	т	750.00	750.00	750.00	750.00
95-020 DUES/SUBSCR		800.00	900.00	900.00	900.00
95-030 SUPPLIES		1,000.00	1,000.00	1,000.00	1,000.00
95-042 TRN MATLS		500.00	600.00	600.00	600.00
	IRE	231,300.00	245,650.00	245,650.00	245,650.00



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Budget Request FY 2018-2019

500 Accounts **Recreation Department Summary**

Date: 04-12-2018

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated
	\$12,500.00	\$5,000.00

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$5,000.00	\$5,000.00	******	(\$7,500.00)

The Recreation Department will see a \$7,500.00 decrease in the amount of funds which were requested last year.

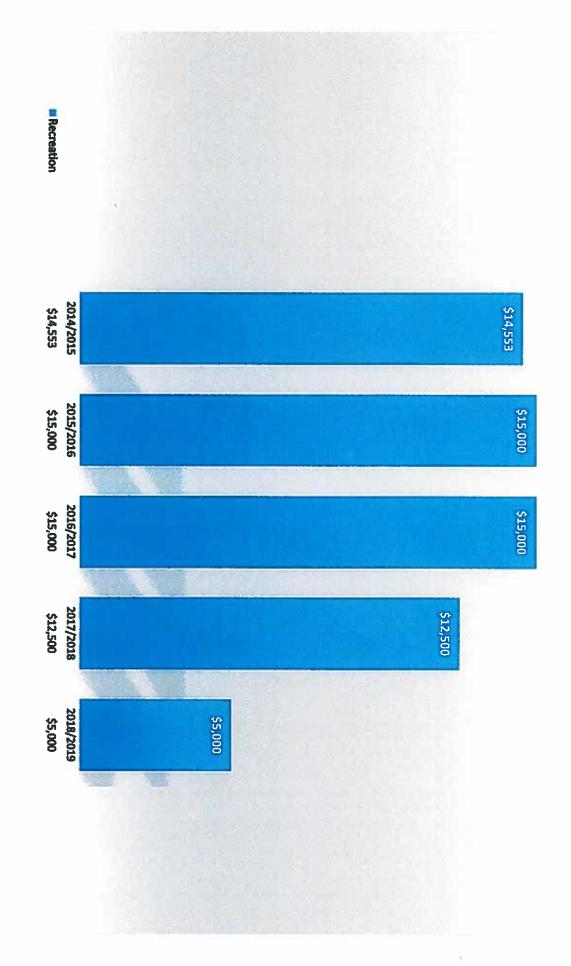
Overall Difference= \$7,500.00 decrease

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Committee Request Worksheet Expense

		2018	2019	2019	2019	
	Account	Budget	Initial	Manager	Committee	
Dept: 500	RECREATION					
OTHER CO	STS					
40-093	REC COMM PGM	12,500.00	5,000.00	5,000.00	5,000.00	
	RECREATION	12,500.00	5,000.00	5,000.00	5,000.00	

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Budget Request FY 2018-2019

550 Account Community Investment Summary

Date: 04-12-2018

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated
	\$30,000.00	\$33,700.00

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$30,000.00	\$30,000.00		\$3,700.00

The Community Investment Account is seeing a \$3,700.00 increase in the amount of funds which were requested last year.

Decreases:

Economic Development: \$1,300.00

Total: \$1,300.00

Increases:

The Viking: \$5,000.00

Total: \$5,000.00

Overall Difference= \$3,700.00

Committee Request Worksheet Expense

	2018	2019	2019	2019
Account	Budget	Initial	Manager	Committee
Dept: 550 COMM INVES				
MISC		51		
95-102 COM PROG	2,300.00	2,300.00	2,300.00	2,300.00
95-104 MS-4	14,400.00	14,400.00	14,400.00	14,400.00
95-105 ECONOMIC DEV	5,300.00	4,000.00	4,000.00	4,000.00
95-106 COM CEN	8,000.00	8,000.00	8,000.00	8,000.00
95-107 THE VIKING	0.00	5,000.00	5,000.00	5,000.00
COMM INVES	30,000.00	33,700.00	33,700.00	33,700.00

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Budget Request FY 2018-2019

600 Accounts Capital Accounts

Date: 04-12-2018

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated
	\$215,000.00	\$219,000.00

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$219,000.00	\$219,000.00		\$4,000.00

The Capital Accounts will see a \$4,000.00 increase from the monies requested last year. The requested \$215,000.00 will be spent in the following manner:

Police Department= \$5,000.00 This money will be used to purchase replacement bullet resistant vest as some of the current vest are nearing end of life cycles.

Executive Department= \$5,000.00 This money will be used toward the purchase of equipment to update the public information channel, implement additional ways to communications with the public and replace the municipal building server.

VEMA=\$4,000.00 This money will be used to refund the Veazie Emergency Management Account (VEMA). The previous fund was expended this past year replacing the turbo and circuit board on the Municipal Generator.

Fire Department= \$5,000.00 This money will be used to purchase new sets of fire gear to replace those that have reached their end of life date.

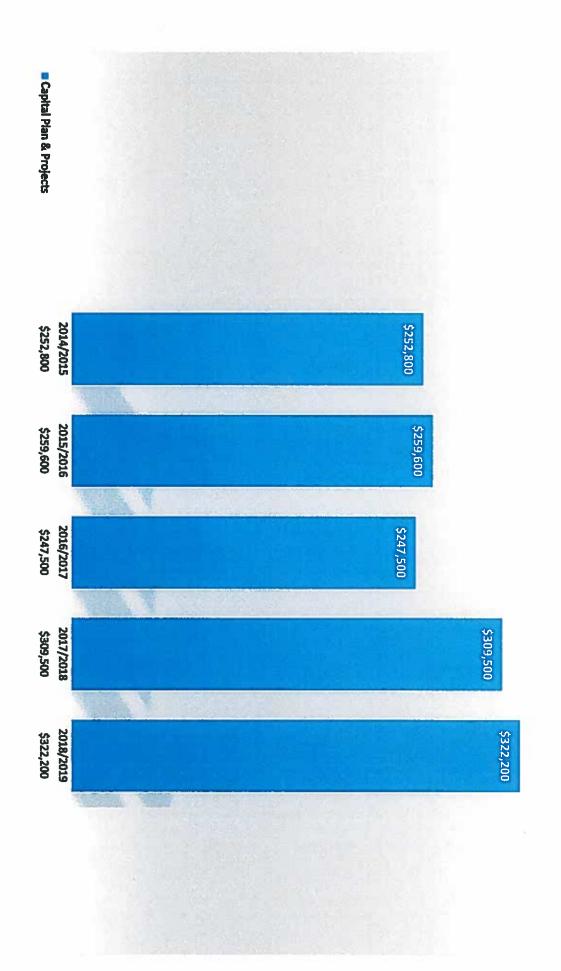
Highway= \$200,000.00 This money will be used toward highway projects. A detailed list has been prepared and will be present to Council for approval. Once approved a copy will be provided for review.

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Committee Request Worksheet Expense

		2018	2019	2019	2019
0	Account	Budget	Initial	Manager	Committee
Dept: 600	CAP FUNDS				
CAPITAL P	ROJ				
90-010	POLICE DEPAR	5,000.00	5,000.00	5,000.00	5,000.00
90-020	EXECUTIVE DE	5,000.00	5,000.00	5,000.00	5,000.00
90-090	VEMA	0.00	4,000.00	4,000.00	4,000.00
90-100	FIRE DEPT CA	5,000.00	5,000.00	5,000.00	5,000.00
90-140	HIGHWAY CAP	200,000.00	200,000.00	200,000.00	200,000.00
	CAP FUNDS	215,000.00	219,000.00	219,000.00	219,000.00

Capital Plan & Projects



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Budget Request FY 2018-2019

700 Accounts
Reserve Account Summary

Date: 04-12-2018

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated	
	\$64,500.00	\$69,500.00	

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$69,500.00	\$69,500.00		\$5,000.00

The Reserve Account is requesting \$5,000.00 more than the requested funds from last year. Below is a breakdown of the increases for this account.

Increases:

Police Car Reserve: \$5,000.00

Total: \$5,000.00

Overall Difference= \$5,000.00 Increase

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Committee Request Worksheet Expense

	2018	2019	2019	2019
Account	Budget	Initial	Manager	Committee
Dept: 700 RESERVE ACC				
OTHER COSTS				
40-005 POLICE CAR R	15,000.00	20,000.00	20,000.00	20,000.00
40-012 SICK & VACAT	5,000.00	5,000.00	5,000.00	5,000.00
40-026 TRAFFIC LIGH	2,000.00	2,000.00	2,000.00	2,000.00
40-032 MUNIC BLDG	10,000.00	10,000.00	10,000.00	10,000.00
40-043 UNEMPLOYMENT	1,500.00	1,500.00	1,500.00	1,500.00
40-045 INS RSK POOL	21,000.00	21,000.00	21,000.00	21,000.00
40-160 HAZ TREE REM	10,000.00	10,000.00	10,000.00	10,000.00
RESERVE ACC	64,500.00	69,500.00	69,500.00	69,500.00

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Budget Request FY 2018-2019

800 Accounts
Fixed/Variable Costs Summary

Date: 04-12-2018

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated	
	\$480,480.00	\$491,080.00	

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$491,080.00	\$491,080.00		\$10,600.00

The fixed/variable account is requesting a \$10,600.00 increase over the requested funds last year. Below is a breakdown of the increases. They are as follows:

Increases:

Road Salt: \$4,000.00 Ground Maint: \$1,600.00 Heating Cost: \$2,000.00 Public Trans: \$3,000.00

Total: \$10,600.00

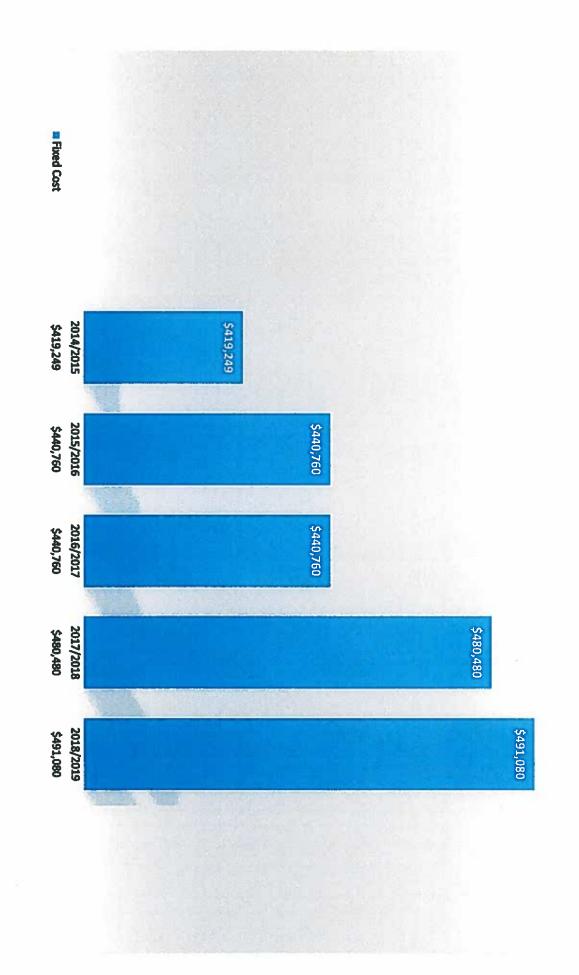
Overall Difference= \$10,600.00 Increase

Committee Request Worksheet Expense

Account	2018 Budget	2019 Initial	2019 Manager	2019 Committee
Dept: 800 FIXED CST/VA				
OTHER COSTS				
40-110 BUILDING MAI	10,000.00	10,000.00	10,000.00	10,000.00
40-120 STREET SWEEP	2,500.00	2,500.00	2,500.00	2,500.00
40-130 DRAIN CLEAN	2,500.00	2,500.00	2,500.00	2,500.00
40-140 HIGHWY MAINT	25,000.00	25,000.00	25,000.00	25,000.00
40-150 ROAD SALT	36,000.00	40,000.00	40,000.00	40,000.00
40-170 CEMETERY MNT	3,500.00	3,500.00	3,500.00	3,500.00
FIXED COSTS		7.3		
45-100 HYDRANT RENT	91,380.00	91,380.00	91,380.00	91,380.00
45-150 GROUND MAIN	16,500.00	18,100.00	18,100.00	18,100.00
45-200 WNTR MNT CON	87,500.00	87,500.00	87,500.00	87,500.00
45-225 FORESTER CON	2,000.00	2,000.00	2,000.00	2,000.00
45-250 STREET LIGHT	29,100.00	29,100.00	29,100.00	29,100.00
45-350 SOLID WASTE	95,000.00	95,000.00	95,000.00	95,000.00
45-400 HEATING COST	10,000.00	12,000.00	12,000.00	12,000.00
45-450 GENL ASSIST	10,000.00	10,000.00	10,000.00	10,000.00
-500 PUBLIC TRANS	23,000.00	26,000.00	26,000.00	26,000.00
→5-525 AMBULANCE	35,000.00	35,000.00	35,000.00	35,000.00
45-600 NETWORK MAIN	1,500.00	1,500.00	1,500.00	1,500.00
FIXED CST/VA	480,480.00	491,080.00	491,080.00	491,080.00

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Fixed Cost



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Budget Request FY 2018-2019

900 Accounts **Mandatory Summary**

Date: 04-12-2018

Prior Year And Anticipated Need For The Coming Year	Prior Year	Anticipated
	\$1,369,823.15	*\$1,405,531.00

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	*\$1,405,531.00	*\$1,405,531.00		\$35,707.85

Decrease:

TIF Financing: \$37,309.00**

Total: \$37,309.00

Increases:

Renovation Loan Repayment: \$36,000.00

Overlay: \$18,461.85***

County Tax: \$18,555.00

Total: \$73,016.85

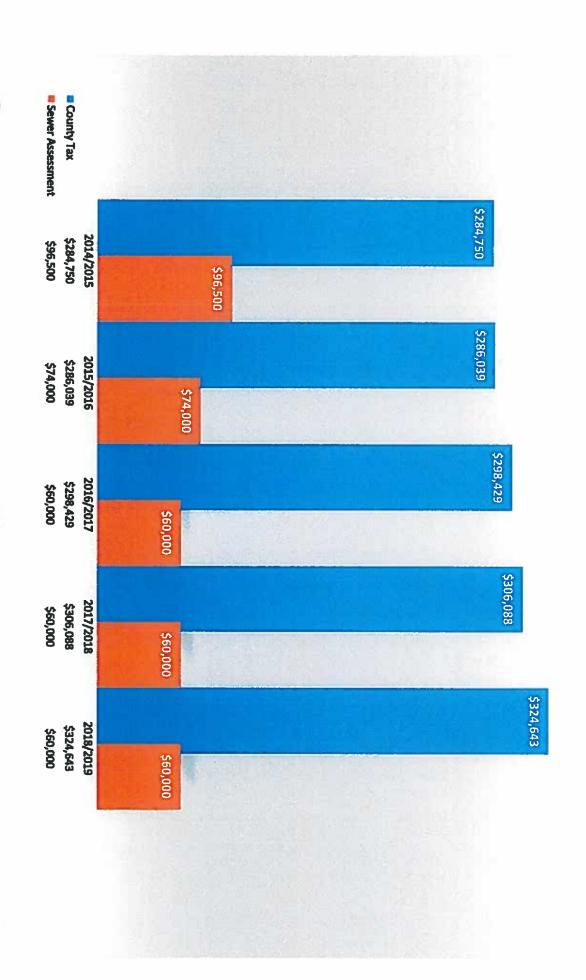
Overall Difference= \$35,707.85 Increase

Education amount not included **TIF Financing will not be known until tax commitment** *** Final overlay number will not be known until tax commitment***

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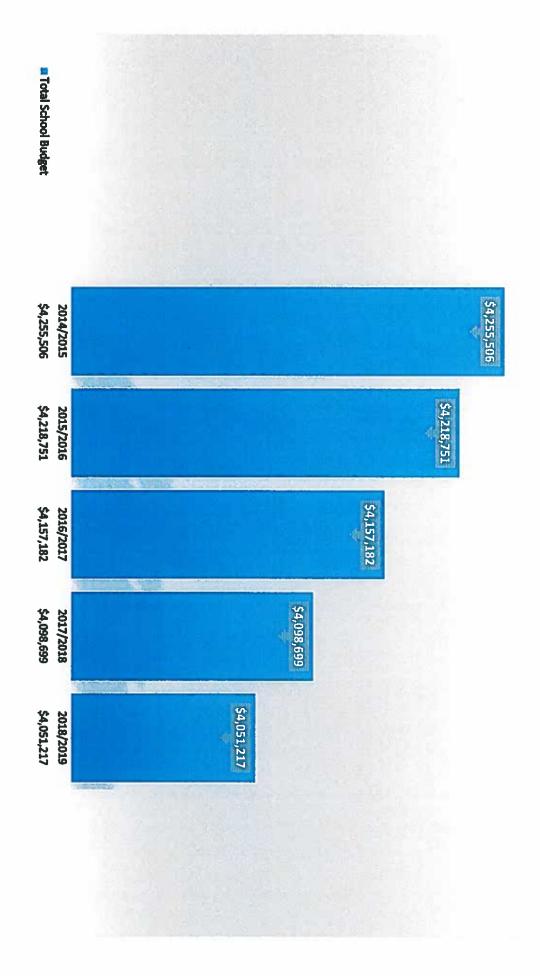
Committee Request Worksheet Expense

	Expense Totals:	5.825.600.15	6.129.442.00	6.129.442.00	6.129.442.00
	MANDATORY	4,135,870.15	4,379,872.00	4,379,872.00	4,379,872.00
95-200 EDUCAT	ION	2,766,047.00	2,974,341.00	2,974,341.00	2,974,341.00
ISC					
45-800 TIF FIN		967,661.00	930,352.00	930,352.00	930,352.00
45-750 SEWER (DIST	60,000.00	60,000.00	60,000.00	60,000.00
45-700 COUNTY	TAX	306,088.00	324,643.00	324,643.00	324,643.00
45-650 OVERLA	Υ	36,074.15	54,536.00	54,536.00	54,536.00
45-625 REN LOA	AN REP	0.00	36,000.00	36,000.00	36,000.00
FIXED COSTS					
ept: 900 MAND	DATORY				
Ac	ccount	Budget	Initial	Manager	·Committee
		2018	2019	2019	2019



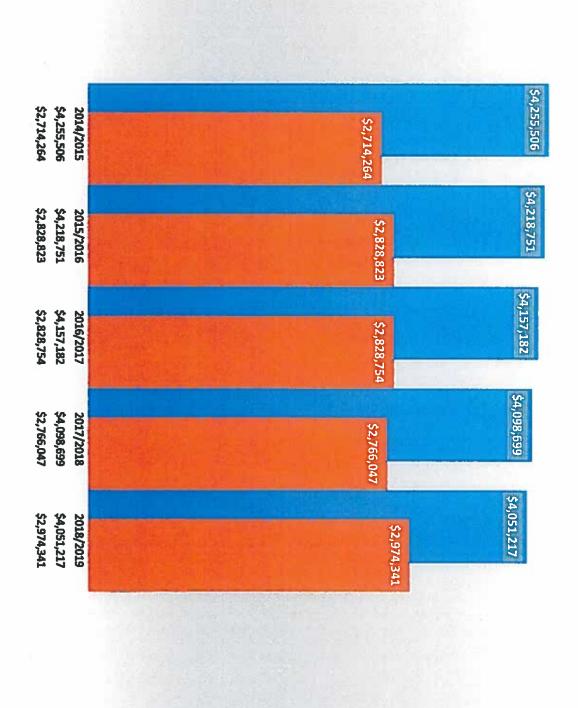
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Total School Budget



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Total vs Local



■ Total School Budget
■ Local Allocation

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Budget Request FY 2018-2019

Revenue Summary

Date: 04-12-2018

And Anticipated Need For The Coming Year	Prior Year	Anticipated
	\$5,825,600.15	\$6,129,442.00

Proposed Budget	Manager's Request Amount	Budget Comm. Approved Amount	Council Approved Amount	Increase (Decrease)
	\$6,129,442.00	\$6,129,442.00		\$303,841.85

Increases:

RE Tax Comm: \$122,262.56

Excise BMV: \$50,000.00

Homestead: \$696.31

Agent Fees: \$1,000.00 Plumb Permit: \$500.00 Elec Permit: \$300.00

Animal Fees: \$100.00 Fees and Fines: \$200.00

Winter Roads Contract: \$2,880.00

PP Tax Comm: \$109,950.98

Excise Boats: \$500.00

BETE: \$62.00

Vital Records: \$500.00 Bldg Permit: \$2,000.00 MO HO Park: \$440.00 Interest: \$10,000.00 Misc Revenue: \$350.00

Com Center Rent: \$2,100.00

Total: \$303,841.85

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Committee Request Worksheet Revenue

Account	2018 Budget	2019 Initial	2019 Manager	2019 Committee
Dont 100 CENEDAL COVE				
Dept: 100 GENERAL GOVE 1100 RE TAX COMM	2 515 070 44	2 620 222 00	2 620 222 00	2 630 222 00
	2,515,970.44	2,638,233.00	2,638,233.00	2,638,233.00
1200 PP TAX COMM	2,631,280.02	2,741,231.00	2,741,231.00	2,741,231.00
1300 EXCISE-BMV	350,000.00	400,000.00	400,000.00	400,000.00
1350 EXCISE-BOATS	2,000.00	2,500.00	2,500.00	2,500.00
1500 TAX INT&COST	10,000.00	10,000.00	10,000.00	10,000.00
2100 MUNIC REV SH	111,267.00	111,267.00	111,267.00	111,267.00
2200 LOCL RD ASST	15,000.00	15,000.00	15,000.00	15,000.00
2300 GA REIMBURSE	5,000.00	5,000.00	5,000.00	5,000.00
2400 HOMESTD EXMP	84,238.69	84,935.00	84,935.00	84,935.00
2420 VET REIMBURS	2,000.00	2,000.00	2,000.00	2,000.00
2460 TREE GROWTH	300.00	300.00	300.00	300.00
2470 BETE	8,634.00	8,696.00	8,696.00	8,696.00
2500 SNO MO REIMB	400.00	400.00	400.00	400.00
3100 CLERKS FEES	700.00	700.00	700.00	700.00
3200 AGENT FEES	6,500.00	7,500.00	7,500.00	7,500.00
00 VITAL RECRDS	1,000.00	1,500.00	1,500.00	1,500.00
3400 PLUMB PERMIT	500.00	1,000.00	1,000.00	1,000.00
3450 BLDG PERMIT	2,000.00	4,000.00	4,000.00	4,000.00
3460 ELEC PERMIT	300.00	600.00	600.00	600.00
3500 MO HO PARK	360.00	800.00	800.00	800.00
3600 CABLE TV FEE	22,000.00	22,000.00	22,000.00	22,000.00
3700 ANIMAL FEES	500.00	600.00	600.00	600.00
4100 TIF ADM FEES	2,000.00	2,000.00	2,000.00	2,000.00
4200 MRC	13,000.00	13,000.00	13,000.00	13,000.00
5000 MISC REVENUE	500.00	500.00		
			500.00	500.00
6300 CEMETERY FEE	1,000.00	1,000.00	1,000.00	1,000.00
6350 CEMETERY LOT	6,000.00	6,000.00	6,000.00	6,000.00
7100 INTEREST	15,000.00	25,000.00	25,000.00	25,000.00
	5,807,450.15	6,105,762.00	6,105,762.00	6,105,762.00

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Committee Request Worksheet Revenue

Acco	ount	2018 Budget	2019 Initial	2019 Manager	2019 Committee
Dept: 200 POLICE					
1000 FEES & FINE	S	300.00	500.00	500.00	500.00
3000 CONC WEAPONS	500.00	500.00	500.00	500.00	
	800.00	1,000.00	1,000.00	1,000.00	

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Committee Request Worksheet Revenue

	2018	2019	2019	2019	
Account	Budget	Initial	Manager	Committee	
Dept: 300 FIRE					
1000 MISC REVENUE	1,000.00	1,350.00	1,350.00	1,350.00	
	1,000.00	1,350.00	1,350.00	1,350.00	

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Committee Request Worksheet Revenue

	2018	2019	2019	2019	
Account	Budget	Initial	Manager	Committee	
Dept: 400 PUBLIC WORKS					
1000 WNTR RDS CON	8,640.00	11,520.00	11,520.00	11,520.00	
1005 HYDRANT CLEA	810.00	810.00	810.00	810.00	
	9,450.00	12,330.00	12,330.00	12,330.00	

	\$5	

Committee Request Worksheet Revenue

	Revenue Totals:	5.825.600.15	6.129.442.00	6.129.442.00	6.129.442.00	-
		6,900.00	9,000.00	9,000.00	9,000.00	
•	RECREATION IM CTR RNT	6,900.00	9,000.00	9,000.00	9,000.00	
	Account	2018 Budget	2019 Initial	2019 Manager	2019 Committee	

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MUNICIPAL QUITCLAIM DEED

INHABITANTS OF THE TOWN OF VEAZIE, a municipality located in Veazie, Penobscot County, Maine, for consideration paid, releases to DEREK SINCLAIR, of 35 Mainewood Aveue, Orono, Penobscot County, Maine, all of its right, title and interest acquired by virtue of a Tax Lien Certificate recorded in the Penobscot County Registry of Deeds in Book 14272, Page 248 in and to a parcel of land located in Veazie, Penobscot County, Maine described as follows:

Real estate located at: 1016 Olive Street Veazie, Maine

Map/Lot Description: Map 10, Lot 65

Registry of Deeds Reference: Book 9201, Page 245

Map and Lot numbers refer to such numbers as found on tax maps of the Town of Veazie prepared by James W. Sewell Co. and dated July, 2009, on file at the Town of Veazie municipal office.

IN WITNESS WHEREOF, the Town of Veazie has caused this instrument to be duly executed on its behalf as of this 23rd day of April, 2018.

TOWN OF VEAZIE By: Christopher Bagley, Chairperson By: Paul Messer By: Witness By: Michael Reed By: Jeff Manter

STATE OF MAINE Penobscot, ss.

April 23, 2018

Personally appeared the above-named Chris Bagley, Paul Messer, Michael Reed, and Jeff Manter in their capacity as municipal officers of the Town of Veazie and acknowledged the foregoing instrument to be their free act and deed in said capacity and the free act and deed of the Town of Veazie.

Before me,	
Notary Public	
Printed Name:	





April 13, 2018

John Larson Code Enforcement Officer Town of Veazie 1084 Main Street Veazie, ME 04401

RE: Ballymote Crossing Cluster Subdivision

Dear Mr. Larson,

Per your request, Stillwater Environmental Engineering, Inc. (SEE) recently conducted a review for the Town of Veazie of the Ballymote Crossing Cluster Subdivision (Ballymote) submittal package, dated 3/27/18. As agreed, the scope of our engineering peer review was limited to stormwater management design, as well as erosion and sediment control during construction. We understand that remaining aspects of the proposed project (e.g. sanitary sewer and water supply design) were reviewed by others.

Section 33.8.8.2. of the Town of Veazie's Site Plan Review Ordinance states "Unless the discharge is directly to the ocean or a major river segment, stormwater runoff systems must detain or retain water such that the rate of flow from the site after development does not exceed the pre-development rate." The information submitted in Appendix G of the application includes a hydrology model based on a 24-hour 25-year rainfall event for both pre-development and post-development conditions. The HydroCAD results show that post-development flows appear to be significantly lower than pre-development flows for the 25-year event.

Based on our review, we have identified the following items from the preliminary Ballymote submission packet that should be addressed prior to final plan approval by the Town Planning Board:

- To comply with the Maine Department of Environmental Protection (MDEP) Municipal Separate Storm Sewer (MS4) General Permit, the Town has identified Meadow Brook as its priority watershed. Due to the size and location of the project (greater than 1 acre and within the Town's Priority Watershed) a minimum of three construction site inspections of the project are required to be documented by the Town or a third party inspector in order to meet the requirements of the MS4 General Permit. One of these inspections must be at project completion to ensure that all post-construction Best Management Practices (BMPs) were properly installed, and that final stabilization of the site has been completed. The applicant has included minimum weekly construction site inspections by the contractor in their application package (see Sheet C7). The MS4 permit compliance inspections mentioned above are required in addition to the contractor inspections.
- As of the date of our review, we understand that the MDEP has not confirmed the up-stream terminus of the tributary of Meadowbrook located in the project area. Based on the current contention by the applicant of where the stream begins, portions of the Watershed 3 (WS 3) Underdrained Soil Filter (USF) and the cul-de-sac located south of the WS 1 USF encroach on the 75' stream setback noted on Plan Sheets C1 and C2 (dated 3/27/18). As discussed with Town staff, a determination of whether stormwater management BMPs are considered a "structure" must be made. Depending on where the terminus of the tributary begins (i.e. north of Galway Drive), it is possible that the WS 5 and WS 7 USFs may also be located within the 75' setback.

Philip L. Ruck P.E., President

TELEPHONE (207) 949-0074
EMAIL pruck@stillwaterenv.com
WEBSTE www.stillwaterenv.com



- As noted on Plan Sheet C1, referenced above, the drainage ditch system associated with the Davis
 Drive extension north of Lots 1-3 appears to tie into the Town's MS4 system. During our review it was
 not clear if a connection to the Town's system is intended, and how the developer proposes to make
 this connection.
- Note #2 located in Underdrain Soil Filter Construction Criteria on Plan Sheet C6 (dated 3/27/18) states "Compaction of soil filter: Filter soil media and underdrain bedding material must be compacted to between 90 and 92% standard proctor." As per Chapter 7.1: Grassed Underdrained Soil Filters of the MDEP BMP Manual (May 2016), under Construction Components, "An 18-inch layer of uncompacted soil filter media" is recommended. Additionally, this guidance states under Compaction of Soil Filter, "Filter soil media and underdrain bedding material should be applied to reach a bulk density of between 90% and 92% standard proctor. The soil filter media should be installed in at least two lifts of nine inches to prevent pockets of loose media." We recommend replacing the current language with the text from the MDEP BMP manual in order to avoid any confusion by the contractor concerning compaction vs density, as mechanical compacting of the soil filter media is to be avoided.
- The Roof Dripline Filter Bed details found on Plan Sheet C9 (dated 3/27/18) do not include a specification for the underdrain layer for the system's perforated piping. We recommend the addition of the specification from Chapter 7.5: Roof Dripline Filters, of the MDEP BMP Manual which states "MEDOT 703.22 Type C underdrain material or 3/4" Dia. crushed stone."
- During our review, we could not determine the locations of the roof dripline filter bed underdrain piping
 outlets on Plan Sheet C1 referenced above. We assume from the topography of the site that many
 of the filter bed outlets would daylight into the proposed ditch system. We recommend adding the
 proposed locations of all outlet piping to the C1 Sheet. This will aid the Town in complying with
 the requirements of the MS4 General Permit concerning the locations of stormwater infrastructure
 connections to the Town's MS4 system for Illicit Discharge Detection and Elimination (IDDE) purposes.
- During our review, we noted that the plan set includes details and a typical plan view of erosion and sediment control practices for dwelling units, but does not include a comprehensive plan view of erosion and sediment control measures for the entire project, including the construction of the roads and USFs. We recommend the addition of an erosion and sediment control plan view in order to specify all erosion and sediment control measures for compliance during construction phase inspections. Due to the project's proximity to the tributary to Meadow Brook (Town's Priority Watershed), the location of all proposed erosion and sediment control BMPs must be clearly identified in the plan set.
- The Post-Development Drainage Plan found on Sheet D2 did not appear to include sufficient details corresponding to the HydroCAD submission for our review. Additional information such as subwatershed boundaries, curve numbers, time of concentration flow paths, etc. should be identified more clearly in the Post-Development Drainage Plan. These items were identified in the Pre-Development Drainage Plan (Sheet D1).
- Based on our review of the post-development HydroCAD model in the submission packet, a 48" PVC storm drain was proposed under Galway Drive. Again, depending on the MDEP confirmation of the stream terminus, this location may result in a "stream crossing". Therefore, at this time, we are uncertain whether the proposed size of the storm drain will be sufficient to meet MDEP stream crossing standards.

From our review of the application submission, portions of the project appear to drain to the Town-owned MS4, which would require that a formal agreement be entered into between the Town and the project owner's designee (e.g. homeowners association, condominium association, etc). This agreement will define responsibilities for future maintenance and inspection requirements for the project's stormwater management system. An example of the agreement form is included in the Town's Post-Construction Stormwater Management Ordinance. These agreements are typically formalized prior to final subdivision approval by the Town Planning Board.



As discussed with Town staff, SEE has identified three potential options concerning the ownership of the development's roads and stormwater management system (e.g. ditches, culverts, catch basins, roof dripline filter beds, USFs, etc.) following construction. These options include:

- 1. The Town accepts ownership of the road right-of-way, including the ditch and culvert system and stormwater management BMPs, specifically the USFs. This option would require the establishment of drainage easements for stormwater management BMPs located outside of the right-of-way to allow for legal access by the Town for these BMPs. For MS4 compliance, the Town would then be responsible for the inspection and maintenance of all stormwater management components that it accepts. We would anticipate that future condominium owners would be responsible for the inspection and maintenance of the proposed roof dripline filter beds, as shown on Plan Sheets C1 and C2 (dated 3/27/18).
- 2. The Town accepts ownership of the road right-of-way, including stormwater management BMPs (e.g. ditch and culvert system, etc.) located within the right-of way. The owner's designee would accept ownership of all other stormwater management BMPs located outside of the right-of-way (e.g. roof dripline filter beds, USFs, etc.). For MS4 compliance, the Town would then be responsible for the inspection and maintenance of all stormwater management components that it accepts. The future condominium and individual lot owners would be responsible for the inspection and maintenance of all other stormwater management BMPs, as shown on Plan Sheets C1 and C2 (dated 3/27/18).
- 3. The owner's designee accepts ownership of the road right-of-way, including the ditch and culvert system and stormwater management BMPs, (e.g. USFs, roof dripline filter beds, etc.). The designee would be responsible for inspections and maintenance of the roadway, ditches, culverts, roof dripline filter beds, and USFs. For MS4 compliance, the designee would then be responsible for the inspection and maintenance of all stormwater management components for the proposed project.

MS4 permit requirements include an annual Post-Construction inspection report, prepared by a certified third party inspector, would need to be submitted to the Town by May 1st each year, as per the Town's Post-Construction Stormwater Management Ordinance.

Other than the items we have noted above, we found no other issues related to the scope of our review that we believe are significant for this Preliminary Plan application. Please let me know if you have any further questions.

Sincerely,

Philip L. Ruck, P.E.

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TOWN OF VEAZIE

Order, further extending the Moratorium on Retail Marijuana Establishments and Retail Marijuana Social Clubs.

WHEREAS, the Veazie Town Council adopted a Moratorium Ordinance concerning retail marijuana establishments and retail marijuana social clubs on November 14, 2016; and

WHEREAS, the Veazie Town Council extended the Moratorium Ordinance for an additional period of 180 days to November 9, 2017; and

WHEREAS, the Veazie Town Council extended the Moratorium Ordinance for an additional period of 180 days to May 8, 2018; and

WHEREAS, the Town continues to evaluate the matters cited in the Ordinance and to research and develop proposed conceptual provisions relating to retail marijuana establishments and retail marijuana social clubs for inclusion in the "Land Use Ordinance of the Town of Veazie, Maine" and other Town Codes and Ordinances; and

WHEREAS, the Moratorium Ordinance will automatically stand repealed on May 8, 2018 unless it is extended pursuant to 30-A M.R.S. § 4356; and

WHEREAS, although the Town has been diligently working on the development of proposed amendments to its Land Use Ordinance, Codes, and other Ordinances, additional time is needed to prepare those proposed amendments, for review of the same by the Town Council, for the acceptance of public comment thereon at public hearings, and to enact the final form of any proposed amendments; and

WHEREAS, the Town Council hereby determines that the problems giving rise to the need for the moratorium, as recited in the Moratorium Ordinance, still exist; and

WHEREAS, the Town Council hereby determines that reasonable progress is being made to alleviate said problems by the development of amendments to the Town's current Land Use Ordinance and other Codes and Ordinances.

NOW, THEREFORE, the Town Council of the Town of Veazie hereby orders the following:

- 1. The Moratorium Ordinance enacted on November 14, 2016 and extended on November 9, 2017 is hereby further extended for an additional period of 180 days to November 3, 2018.
- 2. Pursuant to 30-A M.R.S. § 4356, the Moratorium Ordinance shall stand repealed as of November 3, 2018, unless it is repealed earlier, or extended in accordance with the provisions of 30-A M.R.A. § 4356.

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Manager's Report For April 23, 2018 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

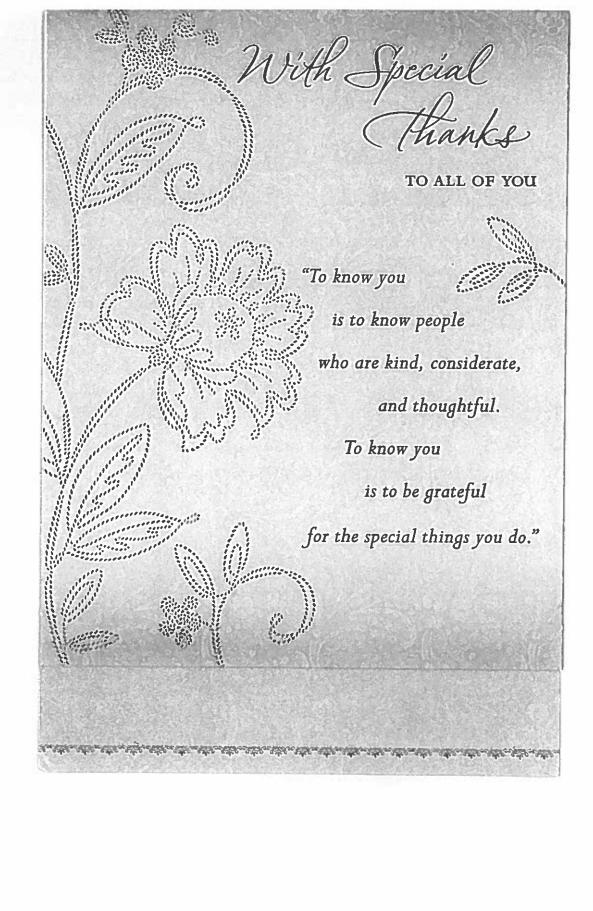
- Lt. Sirois and I attended a meeting at Penobscot Regional Dispatch regarding their new dispatching
 protocols for the Fire Department which will go into effect in May. These new protocols will bring
 more uniformity on how fire calls are dispatched. Lt. Sirois and I will continue to work on the Fire
 Department's preplan that will bring the department in line with the new protocols.
- 2. I attended the New England Chiefs of Police board meeting where numerous topics were discussed including upcoming training and meeting sessions. Prior to adjourning the meeting, the Executive Director announced his retirement after leading the Association for 20 years. This was rather surprising since his retirement date was December 31st. Also during the meeting, I was appointed to a Memorial Bylaw Review Committee. The Maine Chiefs are the owners of the fallen law enforcement memorial wall in Augusta. The purpose of the group is to review the current bylaws on how officers are selected to be on the wall.
- The Town's tree contractor and I surveyed the Town to determine what trees need to be removed or trimmed. The removal and/or trimming shall begin within the next few weeks, depending on the weather.
- Town staff met with a representative from Colonial Life Insurance to discuss supplemental
 insurance products similar to Aflac. The Town will offer these products to the employees at no
 cost to the Town.
- I took ownership of the new cruiser which was approved at the previous Council meeting. I am now working with our vendor to get equipment switched over from the old cruiser to the new cruiser.
- 6. I met with Barney Silver to discuss the status of the Davis Drive project. The new water line has been installed and he expects to begin stormwater infrastructure soon.
- 7. Supt. Cyr and I met with the editor for the Viking and have begun gathering articles for the next edition which will be published in mid-May. I have sent emails to numerous people requesting articles and/or they contact the editor directly so he can produce an article for them.
- 8. I had the pleasure of attending Dorothy Treworgy's 100th birthday celebration which was held at the Veazie Church. I presented her with a certificate of recognition from the members of the Council and also a presentation form State Representatives. Mrs. Treworgy is the oldest resident in Veazie and is our current Boston Cane holder.
- 9. I attended a planning meeting for the Special Olympics that is scheduled to take place in June at the University of Maine Orono campus.

Manager's Report For April 23, 2018 Council Meeting

- 10. The Brewer Police Department along with the Brewer School System are testing a new program what will be used to communicate real time with first responders if an event was to occur at a school. We are looking to negotiate a regional price for this program so all area Police Departments and Schools can benefit from the program. At this time, pricing has not been determined. I have spoken with other area law enforcement agencies and have determined we will attempt to purchase the program using grant monies.
- 11. I attended the area Emergency Managers meeting that was held in Old Town where we discussed the many aspects of emergency management. The event was well attended and we determined we will continue to hold the meetings on a more regular schedule.
- 12. A few members of the Board of Directors for the Salmon Club and I met to discuss the current status of the club. They sent a message out to Club members stating that the Club was possibly going to close. The Bangor Daily New ran a story regarding the status of the Club and it sparked a lot of interest. At this time, a new Board of Directors is being developed and it appears the Salmon Club will continue to remain open.
- 13. I attended a meeting where we reviewed the final version the RFQ for a new public safety radio system. This RFQ will be presented to the Penobscot County Commissioners at their next meeting and ultimately will be sent to prospective proposers.
- 14. Staff held a luncheon for Julie Reed to celebrate her 20 years of service with the Town. This is a true accomplishment.
- 15. Progress continues with the buildout of the former public works space. Heating and cooling is being installed and should be completed soon. The flooring will be the next step. I am very happy with the progress.
- 16. Staff continues to prepare for the Department of Labor inspection we requested. This inspection will occur in mid-May and I am confident staff will be ready for them.
- 17. I have been working with our vendors to determine a spring cleanup date and although it's still unofficial, we are looking at on May 12th. I am in hopes to have this date finalized by the Council meeting. I am also working on a plan to change how the cleanup is run. I will present this plan to Council when completed.

Attachments:

1. Thank you note to the Police Department



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For everything you've done...

for being the special people
that you are...

thank you so very much.

chat the Folice
Dept. does for the
Citizens of Veazie
Thoules again.

Sandy Corbin

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